

Ministry Description

Minister of Children & Recreation

PRINCIPAL FUNCTION: The Minister of Children & Recreation is responsible to the church for developing and maintaining comprehensive ministries in the areas of children and recreation as supervised by the Senior Pastor,

RESPONSIBILITIES:

Children's Ministry

1. Plan and direct the overall children's program for children from birth through grade 5.
2. Create an exciting atmosphere that helps our church become a place where children come to know Christ and learn to become disciples.
3. Plan and organize social activities and outside projects with the aid of the Children's Committee.
4. Develop and implement a strategy to reach unchurched children along with their families.
5. Enlist, train and oversee workers for the children's program.
6. Recommend and administer an annual budget in the children's area.
7. Plan and conduct fund raising activities within the church family as needed to cover activities not budgeted.
8. Provide assistance in the area of pastoral visitation with added emphasis in the area of children and their families.
9. Involve and inform parents through appropriate communication (personal, written, and group meetings).
10. Perform other children-related duties as assigned by the Senior Pastor.

Recreation Ministry

1. Plan and direct a comprehensive recreation ministry for the entire church body.
2. Coordinate and administer all activities in the multi-purpose facility in accordance with church policy.
3. Meet regularly and work willingly with the church Recreational Committee.
4. Plan and coordinate training for volunteers in the recreational ministry.
5. Recommend and administer an annual budget in the area of recreation.
6. Oversee the purchase and maintenance of all recreational equipment.
7. Maintain a current inventory of all recreational equipment.
8. Communicate to the church about recreational activities and opportunities.
9. Provide assistance in the area of pastoral visitation with added emphasis in the area of those involved in the recreation ministry.
10. Perform other recreation-related duties as assigned by the Senior Pastor.

Date 12/14/10

Date Approved at Business Meeting _____

Revision Date _____